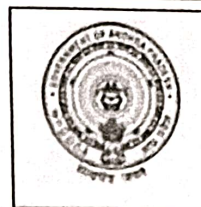




GOVERNMENT DEGREE COLLEGE

(Affiliated to Yogi Vemana University, Kadapa)

**Ramireddy Palli Road, JAMMALAMADUGU
Y.S.R Kadapa District, Andhra Pradesh 516 434**



Department of English

Minutes Meeting Register

2018- 2019



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List of Staff Members :

Dr. M.V. Subbanna .



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Reopening Date

: 05.06.2018

Semester

: III Semester classes commence on 05.06.2018
: I Semester classes commence on 12.06.2018
: II Semester classes commence on 05.11.2018

Academic Year

: 2018-2019.

- The Department Faculty and the Principal met in the department and discussed the Syllabus distribution and the other departmental activities.
- Syllabus for the Semester examinations is distributed.
- The Faculty concerned discussed the departmental time table, annual plan, Curriculum plan, teaching diaries etc.
- To distribute the prepared material to the students.

M.V. Subramanian
HOD / In Charge / Lecturer

S. C. Srinivasulu
K. Srinivasulu

M.R.

P. Srinivasulu
Principal
PRINCIPAL
Government Degree College
JAMMALAMADUGU.



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Date: 14.08.2018

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To review analysis of the results of the last year / semester examinations.
- To Probable dates for conducting I & II internal examinations are discussed and finalized. The due syllabus to be covered for the said exams is also finalized.
- To discuss the departmental activities seminars, Quiz, Guest Lecturer, Jam, Group discussion and Assignments..... etc.

M.V. Subbarao
HOD / In Charge / Lecturer

S. Srinivas
K. Srinivas

M. Srinivas

Princip
Principal

PRINCIPAL
Government Degree College
JAMMALAMADUGU.



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Date: 19.10.2018

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To approve the Time Table for the Semester I.
- To discuss the progress in the departmental activities
- Identification of slow and advanced learners
- To conduct the remedial coaching for the slow learners
- To coverage of syllabus

M. V. Subrahmaniam
HOD / In Charge / Lecturer

SC Sanyal
K. H. S. V.

M. S. V.

Principal
PRINCIPAL
Government Degree College
JAMMALAMADUGU.



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Date: 20.01.2019

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To review the completion of the syllabus
- To assess the departmental activities
- To give due instructions to the students for scoring good percentage in the ongoing examinations.
- To discuss the tentative time table of the university end semester examinations.
- To discuss Community Service Projects and Short and Long Term Internships to be initiated.

K. Srinivas
K. Srinivas

M. V. Subrahmanya
HOD / In Charge / Lecturer

M. R.

Praveen
Principal
PRINCIPAL
Government Degree College
JAMMALAMADUGU.